

Risk assessment Rev 4

<b>Church:</b>	<b>Assessor's name:</b>	<b>Date completed:</b>	<b>Review date:</b> 01/07/2020
RIVER OF LIFE CHURCH.	RAY HARVEY	02/07/2020	Updated : 28/07/2021

Area of Focus	Controls required	Additional information	Action by whom?	Completed – date and name
<b>Access to church buildings</b>				
	Buildings have been aired before use.		R. HARVEY	ONGOING
	Ensure water systems are flushed through before use.		R.HARVEY	ONGOING
	Switch on and check electrical and heating systems if needed. Commission system checks as necessary.		R.HARVEY	ONGOING
<b>Upon entry to the Centre via reception area and for the entirety of a persons stay.</b>				

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<b>Covid 19 Secure Statement</b>	A Staying Covid-19 Secure in 2020 Statement .	Signed and on Display in the Facility	R. Harvey	25/09/2020
	Consider if a booking system is needed, whether for general access or for specific events/services	CONTACT DETAILS TAKEN ON ENTRY	A, Chenery	01/07/2020 AC
<b>Preparation of the Church for access by members of the public for any permitted purposes, including worship .</b>				
	ROL Cleaner has been informed of all Targeted areas to be cleaned as part of the procedure prior to opening		R.Harvey	01/07/2020 RH
	Where possible, doors and windows should be opened temporarily to improve ventilation.	Ventilated via Fire doors being open during event	R.Harvey	01/07/2020 AC
	Remove Bibles/literature/hymn books/leaflets		A.Chenery	01/07/2020 AC
	Cordon off or remove from public access any devotional objects or items (if they are liable to be touched or closely breathed on)		A.Chenery	01/07/2020 AC
	Consider if pew cushions/kneelers need to be removed as per government guidance	Cushions Removed	R.Harvey	03/07/2020 RH
	Walk through the church to plan for physical distancing in seats, aisles, at the altar rail, including	Entry aisles marked with 2mtr distancing	R.HARVEY	01/07/2020 RH

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	safe flow of visitors. Personal choice of distancing when entering and leaving the venue		R.HARVEY	28.07.21 RH
	Limit access to places where the public does not need go, maybe with a temporary cordon in needed.	kitchen area no access	R.HARVEY	28/07/2020 RH
	Determine placement of hand sanitisers available for visitors to use.	Sanitisers on entry , toilet areas and exit area	R.HARVEY	01/07/2020 RH
	Determine if temporary changes are needed to the building to facilitate social distancing	None due to size of facility	R.HARVEY	01/07/2020
	Put up notices to remind visitors about important safe practices e.g. hand washing etc.	On entry	A.CHENERY	01/07/2020 AC
	Ensure high-risk surfaces and touch points have been wiped with appropriate sanitiser spray	Cleaned prior to service	R.HARVEY and cleaner	02/07/2020 03/07/2020
	Check that handwashing facilities have adequate soap provision and paper towels, and a bin for the paper towels.		R.HARVEY	01/07/2020 RH
	Where there are toilet facilities, ensure an adequate supply of soap and disposable hand towels, and a bin for towels, are available.		R,HARVEY	01/07/2020 RH
	Ensure all waste receptacles have disposable liners (e.g. polythene bin bags) to reduce the risk to those responsible for removing them.		R.HARVEY	01/07/2020 RH
	If possible, provide safe means for worshippers and visitors to record their name and contact details;	T.BAKER and J BAKER are taking contact details on	A.CHENERY	01/07/2020 AC

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	retain each day's record for 21 days	arrival		
	Give due notice of the resumption of use of the building to neighbours, congregation and wider community, ensuring that visitors and worshippers will know what to expect when they come.	Information given on web site ref Friday Mail 03/07/2020	A.CHENERY	03/07/2020 AC
<b>Cleaning the church before and after general use (no known exposure to anyone with Coronavirus symptoms)</b>				
	Set up a cleaning rota to cover your opening arrangements.	Cleaner informed	R.HARVEY	01/07/2020 RH
	All cleaners provided with gloves (ideally disposable).	Supplied	R.HARVEY	01/07/2020 RH
	Suitable cleaning materials provided, depending on materials and if historic surfaces are to be cleaned.	supplied	R.HARVEY	01/07/2020 RH