

# River of Life Church, Felixstowe – Children’s Sunday Club

## Risk Assessment

This Risk Assessment is based upon the following Government Guidelines:

<https://www.gov.uk/government/publications/covid-19-guidance-for-the-safe-use-of-places-of-worship-during-the-pandemic-from-4-july>

<https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak>

<b>Church:</b> River of Life Church	<b>Assessor’s name:</b> Brian Oakley	<b>Date completed:</b> 2 June 2021	<b>Review date:</b> 3 June 2021 <b>Updated:</b> 3 June 2021
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Area of Focus	Controls required	Additional Information	Responsible Person (s)
Class size too big to manage social distancing requirements	Children will be split, according to age groups and larger rooms utilised wherever necessary to ensure distancing is maintained.		Brian & Del Oakley
Teachers and/or Helpers could infect children whilst not presenting any symptoms during an asymmetric phase.	Teachers & Helpers will self-test for covid-19 using a government supplied lateral flow test kit within 24 hours prior to interfacing with children. A register of tests and results shall be maintained for reference. A teacher/helper receiving a positive test result shall not attend Sunday Club until proven clear from an approved medical source.		Teachers/Helpers to administer their own tests and provide result data to Heads of Ministry. Heads of Ministry to maintain register.
Children could infect each other via airborne particles ejected from mouth during speech, cough or sneeze.	To reduce risk, children will be seated at desks which are not facing each other.		Del & Brian Oakley or their designated helper(s) will set out and check classroom arrangement before children arrive.

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Children do not adhere to social distancing requirements	A discipline system will be applied whereby children are encouraged to adhere to social distancing requirements. Failure to comply will necessitate removal of offenders from class and escorted back to parent or guardian.		Teachers/Helpers
Games may result in social distancing requirements being neglected	Games and activities will be selected to ensure social distancing can be achieved. A discipline procedure will be in place to manage the rules.		Teachers/Helpers
High touch areas such as door handles may become contaminated	Classroom doors will be left open during scheduled entry and exit times to minimise the requirement for contact.		Del & Brian Oakley or their designated helper(s)
Sunday Club classrooms may not be covid secure considering that the church is utilised throughout the week for other purposes.	Classrooms will be locked during the week to avoid contamination. On the morning of class, the following items shall be deep cleaned: <ul style="list-style-type: none"> <li>• Door Handles</li> <li>• Light Switches</li> <li>• Tables Tops</li> <li>• Chair Seats</li> </ul>		Del & Brian Oakley or their designated helper(s)
Children may not know which group classroom they should attend	Church website shall define class groups and be updated each week to reflect any changes. Children shall leave the main Sunday morning service at 11am as prompted by the service leader. An announcement will explain to parents or guardians which group classes are in operation.	The number of groups may change according to limits imposed by available volunteers. Classes may also be consolidated depending upon number of children attending.	Del & Brian Oakley or their designated helper(s)

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Cross contamination risk from sharing stationary	<p>Parents/Guardians requested to provide each of their children with a personal pencil case containing coloured pencils, crayons and other items needed for crafts.</p> <p>Spare cases will be available for those children not arriving with personal equipment and these will be locked away each week to avoid contact by others.</p>		<p>Parents/Guardians to provide stationary materials.</p> <p>Del &amp; Brian Oakley to manage spare pencil case storage.</p>
An infected person may attend Sunday Club	<p>Signs shall be posted at the entry of classrooms advising of symptoms and reminding parents/guardians they must not allow their child to attend class if any defined symptoms are present.</p>		<p>Del &amp; Brian Oakley to prepare and maintain adequate signage.</p> <p>Parents/Guardians responsible for reading signs and taking appropriate action.</p>
A person who attends Sunday Club tests positive for Covid	<p>A register of attendees shall be maintained along with contact details.</p>		<p>Del &amp; Brian Oakley or their designated helper(s)</p>
Snacks such as biscuits and drinks may increase risk of contamination.	<p>Snacks shall comprise pre-packaged biscuits whilst drinks offered shall be small, sealed bottles or cartons or water or juice.</p>	<p>It is customary to provide a snack to children attending Sunday Club</p>	<p>Del &amp; Brian Oakley or their designated helper(s) to procure snacks and drinks.</p>